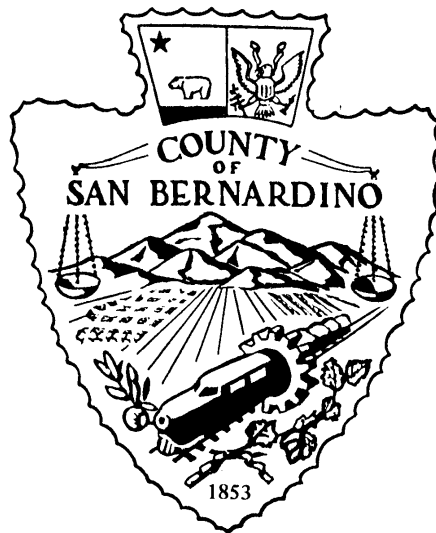


COUNTY OF SAN BERNARDINO

ANNUAL PERFORMANCE REVIEW FOR THE 2002-2003 ACTION PLAN

A Summary of the Accomplishments and Activities Carried Out Under the Third Year Increment of the 2000-2005 Consolidated Plan for San Bernardino County's Housing, Economic and Community Development Grant Programs



Department of Economic and Community Development

September 16, 2003

County of San Bernardino

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2000-2005 Consolidated Plan for San Bernardino
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TABLE OF CONTENTS

	<u>Page</u>
WELCOME	ii
INTRODUCTION	1
COMMUNITY DEVELOPMENT BLOCK GRANT REVENUES AND EXPENDITURES	3
ACCOMPLISHMENTS UNDER THE 2002-03 ACTION PLAN	3
AFFORDABLE HOUSING ASSISTANCE	3
SPECIAL NEEDS HOUSING ASSISTANCE.....	9
HOMELESSNESS PREVENTION AND ASSISTANCE.....	11
NEIGHBORHOOD INITIATIVE PROGRAM	13
ECONOMIC DEVELOPMENT INITIATIVE GRANTS	14
NON-HOUSING COMMUNITY DEVELOPMENT	14
CONCLUSION	29
 APPENDICES	
A 2002-03 CDBG FINANCIAL SUMMARY	31
B NOTICE OF HEARING	35
C CITIZEN COMMENTS	37

WELCOME

Each year the County of San Bernardino receives Federal grant funds from the U.S. Department of Housing and Urban Development (HUD) under the Community Development Block Grant (CDBG), Emergency Shelter Grant (ESG), the HOME Investment Partnership Act (HOME) programs. For the 2002-03 Program Year, which began on July 1, 2002, the County received \$8,796,000 in CDBG funds, \$281,000 in ESG funds and \$4,220,000 in HOME funds. To program the use of these funds, the County submitted a one-year Action Plan as part of its 2002-03 Consolidated Plan Grant Application to HUD.

This Annual Performance Review (APR) has been prepared to summarize the programs and projects carried out during this past year to meet the various goals and strategies outlined in the 2002-03 Consolidated Plan and in prior year plans. It is being published so that citizens will have an easy to read report on what the County accomplished and continues to accomplish using the grant funds.

This APR is presented to the County Board of Supervisors at a public hearing scheduled for September 16, 2003. A Notice of Hearing was published in 22 newspapers throughout the County on or before September 1, 2003 to announce the presentation. The public is invited to review and comment on the APR during a two-week period before the hearing and at the hearing. At the end of September, comments received will be compiled and submitted to HUD along with the combined submittal of detailed CDBG, ESG and HOME Program Consolidated Annual Performance Report (CAPER).

ANNUAL PERFORMANCE REVIEW FOR THE 2002-2003 ACTION PLAN

INTRODUCTION

The County of San Bernardino has qualified annually since 1975, to receive federal housing and community development grant funds from the U.S. Department of Housing and Urban Development (HUD). Grant funds included are for the Community Development Block Grant (CDBG), Emergency Shelter Grant (ESG) and HOME Investment Partnerships Act (HOME) programs. The funds are used to develop viable communities by providing decent housing, suitable living environments and expanded economic opportunities, principally for low-and moderate-income persons. In 1999, the County re-qualified to receive these funds during the 2000, 2001 and 2002 fiscal years. Additionally, the City of Riverside receives Housing Opportunities for Persons With AIDS (HOPWA) grant funds from HUD to fund programs in both Riverside County and San Bernardino County. The City of Riverside is responsible for reporting Annual Program Performance for HOPWA activities in San Bernardino County.

The CDBG, ESG and HOME funds received by the County in 2002-03 were for eligible projects in the unincorporated communities. These funds also were available for the fourteen (14) cities that have been approved by HUD to cooperate in the County's CDBG program. These cities are Adelanto, Barstow, Big Bear Lake, Chino Hills, Colton, Grand Terrace, Highland, Loma Linda, Montclair, Needles, Redlands, Twentynine Palms, Yucaipa, and the Town of Yucca Valley. For the purpose of these grant funds, this area is referred to as the County Consortium. The County Department of Economic and Community Development (ECD) has the primary responsibility of administering these grant programs. In addition to the fourteen (14) CDBG-cooperating cities, the HOME program included the cities of Rancho Cucamonga, Rialto, and Victorville.

To receive the fiscal year 2002-03 CDBG, ESG, and HOME grant funds, County ECD prepared a consolidated grant application called the 2002-03 Action Plan. This plan has the purpose of implementing the third year increment of the County's 2000-2005 Consolidated Plan. On April 16, 2002, the County of San Bernardino Board of Supervisors approved the 2002-03 Action Plan. Upon completion of the public review period and after all comments were received and considered, the final Consolidated Plan was submitted to HUD on May 31, 2002, for funding approval.

The CDBG program offers grant funds for a wide range of projects to meet local community needs. CDBG funds can be used to build community facilities, roads, and parks; to repair or rehabilitate housing; to provide new or increased services to local residents; or to fund initiatives that generate new jobs. In all instances, the CDBG program is governed by regulations issued by HUD. The County's CDBG program is designed to maximize public benefit while fully complying with CDBG regulations and related laws.

Emergency shelter and related services are provided to homeless persons from locations throughout the County using Emergency Shelter Grant (ESG) funds. The County sub-grants ESG funds to homeless assistance agencies who operate shelters or provide motel vouchers. These services are coordinated through information, counseling, referral and rental assistance activities to provide a continuum of care to reduce the incidence and severity of homelessness. As with the CDBG program, the ESG program is governed by HUD regulations.

HOME funds assist in expanding and preserving the supply of decent, safe, sanitary and affordable housing. The County's HOME program provides loans to non-profit agencies, Community Housing Development Organizations (CHDO's), for-profit housing developers, rental housing owners, and homeowners for a variety of new construction, rehabilitation, substantial acquisition programs, and home ownership programs. The HOME program is carried out in accordance with HUD-issued regulations. Additionally, HOME funds provide rent subsidies and security deposit assistance to very low-income families.

During the 2002-03 program year, the County of San Bernardino entered numerous contracts to design, construct and rehabilitate public facilities and housing units, to provide public services in local communities and to create new jobs for low- and moderate-income persons. The results of these efforts, implemented by non-profit organizations, cities and County departments, are presented in this Annual Performance Review. Many programs and projects begun in 2002-03 will continue into the future. This APR also will report completed projects funded under prior year plans. In some cases, these completed projects are located in cities that now receive grant funds directly from HUD.

COMMUNITY DEVELOPMENT BLOCK GRANT REVENUES AND EXPENDITURES

Appendix A contains the County's CDBG Financial Summary for fiscal year 2002-03. The CDBG Financial Summary is a HUD-required report that lists the prior year unspent balance and adds it to the 2002-03 CDBG Grant and CDBG-generated program income to identify the amount of funds available. The amount spent is subtracted from the amount available, to identify the remaining unspent balance of funds as of June 30, 2003. Also, the report calculates the amount spent towards the 15% public service cap and calculates the percentage of the amount of planning and administrative costs spent towards the 20% maximum allowed.

According to the CDBG Financial Summary, a total of \$26,839,596 of CDBG funds were available to spend in the 2002-03 Fiscal Year. This amount includes \$2,291,896 of Program Income generated by the CDBG program during the year. Of the available funds, \$10,280,085 were spent, leaving an unspent balance of \$16,559,512. For Fiscal Year 2002-03 Public Service program expenditures, including unliquidated obligations (funds under contract but not yet spent) totaled \$2,265,920. The Public Service expenditures and unliquidated obligations compute to 12.55% of the year's grant plus prior-year program income. The Planning and Administrative costs, including unliquidated obligations, for this same period came to \$2,152,660. This computes to 19.07% of the year's grant plus current-year program income.

ACCOMPLISHMENTS UNDER THE 2002-03 ACTION PLAN

The 2002-03 Action Plan identified various housing, economic and community development strategies to meet local needs. The County used its 2002-03 and prior year funds from the HOME Investment Partnerships Act (HOME), Emergency Shelter Grant (ESG) and Community Development Block Grant (CDBG) programs toward the accomplishments identified after each of the following strategies. The 2000-05 Consolidated Plan strategies are for the County's five-year consolidated plan adopted in April 2000. Several strategies in the initial plan were projected to cover a five-year period. The remaining strategies called for annual accomplishments.

AFFORDABLE HOUSING ASSISTANCE

The 2002-03 Consolidated Plan identified priorities for providing assistance to increase affordable housing opportunities for low- and extremely low-income households (households earning 30 to 50 percent or less of the County median income).

Strategy 1: Expand the Supply of Affordable Housing - To provide a larger supply of housing affordable to low- and extremely low-income households.

- **Mortgage Revenue Bond/Multifamily Rental Projects**

Proposed Five-year Goal: To maintain an inventory of at least 1,500 affordable rental units which are made available to low-income families at affordable rents, by refinancing applicable existing projects whenever possible to keep units affordable, and to encourage the development of new multifamily rental units that are affordable to low-income families.

Actual FY 02/03 Accomplishments: The County consented to the sale of four existing multifamily projects. The new owners agreed to maintain the existing affordability requirements for the 265 existing bond units in these projects. No existing projects were refinanced in FY 02/03, and no other units were at risk of reversion to market rates.

Actual Accomplishments During The First Three Years of the Five-year Plan Period: A total of 1,148 affordable units have been retained in the inventory of affordable bond units. With 1,566 affordable units in the existing inventory of affordable bond units, the five-year goal continues to be met.

Comments: Through its Bond Inducement process, the County will continue to actively encourage developers to utilize mortgage revenue bond funds for acquisition and/or rehabilitation of existing non-bond properties, as well as new construction of multifamily housing. The County will also continue to refinance existing bond-funded projects as the current affordability requirements near their expiration date in order to retain affordable units in its MRB multifamily rental unit inventory. In some cases, the number of affordable units in refinanced projects may actually increase due to deeper income-targeting requirements than in the past.

- **Mortgage Revenue Bond/Single Family First-Time Homebuyer Mortgage Assistance**

Proposed Five-year Goal: To fund approximately 1,000 low-interest mortgages for low- and moderate-income families.

Actual FY 02/03 Accomplishments: Single Family Home Mortgage Revenue Bond funds totaling \$1,322,847 were used in FY 02/03 to provide first-mortgage financing to 12 low- and moderate-income households. In conjunction with these mortgages, approximately \$39,685 in down payment and closing cost assistance was provided. Homebuyers were required to contribute at least 1% of the purchase price from their own funds. A total of \$5,500,000 in refunded bond proceeds from prior year allocations was available as of July 1, 2002 to fund mortgages. The mortgage origination period for these funds expired at the end of September of 2002. New bonds authorized under the County's approved 2002 tax-exempt bond allocation were issued in September 2002 to provide continuity of funding that can be used for mortgage originations through March of 2006. A total of \$16,779,127 remained available at the end of FY 02/03.

Actual Accomplishments During First Three Years of the Current Five-year Plan Period: Activity in the past three years has been slower than anticipated, consequently, 21% of the current five-year goal has been met so far. The 212 loans that have been funded in the past three years, however, would have met 42% of the previous five-year goal, and the \$21,628,949 total amount of those loans represents 35% of the amount actually used during the previous five-year period. In conjunction with these mortgages, approximately

\$648,868 in down-payment and closing cost assistance was provided. Homebuyers were required to contribute at least 1% of the purchase price from their own funds. (The goal from the previous five-year plan was to fund 500 mortgages, and during that five-year period, bond funds totaling \$61,316,949 were used to provide first mortgage financing to 579 low- and moderate-income households. The new five-year goal was set at 1,000 mortgages.)

Comments: The County's Program continues to provide financing for up to 97% of the sales price under a 30-year fixed rate mortgage, and has continued to provide a 3% gift toward down payment and closing costs. In the past few years, however, there has been a significant increase in competitive alternate mortgage financing and down-payment options available to the pool of potential participants.

- **Extra Credit Teacher Home Purchase Program (Mortgage Revenue Bond/Single Family First-Time Homebuyer Mortgage Assistance for Teachers in Low-Performing Schools)**

Proposed Five-year Goal: The Extra Credit Teacher Home Purchase Program (ECTHPP) was implemented in 2001, and at that time the County expected to fund at least 400 first-mortgages for qualified teachers and principals over the remainder of the five-year plan period.

Actual FY 02/03 Accomplishments: During FY 02/03, no loans were funded before the bonds expired in September.

Actual Accomplishments During First Three Years of the Current Five-year Plan Period: As of the end of September 2002, funding totaling \$2,393,036 had been used to assist nineteen (19) eligible program participants, utilizing 17% of the proceeds from the bonds originally issued for this Program.

Comments: The County's ECTHPP was designed to provided funding for below-market interest rate, first mortgage loans and down payment assistance for qualified teachers and principals who would commit to serve in a low-performing school for five years. The origination period for the County's Extra Credit Teacher Home Purchase Program expired in September 2002 and the outstanding bonds were redeemed. An updated and expanded version of the Program is now available statewide through the California Housing Finance Agency.

- **California Cities Home Ownership Authority (CCHOA) Lease Purchase Program**

Proposed Five-year Goal: To fund at least 200 low-interest mortgages for low- and moderate-income families.

Actual FY 02/03 Accomplishments: In FY 02/03, CCHOA used \$12,173,837 to purchase 81 homes throughout the County under the Lease Purchase Program.

Actual Accomplishments During First Three Years of the Current Five-year Plan Period: The CCHOA Program has purchased 189 homes Countywide since it was

implemented by the County in 2000, and demand for this Program continues to remain strong. Existing funding will expire at the end of October 2003, but new bonds are expected to be issued to continue to make this lease purchase program available Countywide.

Comments: The CCHOA Lease Purchase Program is available to anyone who does not own a home, not just first-time homebuyers. It is also available to households at higher income limits than the County's Single Family Home Mortgage Revenue Bond and HOME Homeownership Assistance Programs. The CCHOA Lease Purchase Program allows households which have experienced credit problems in the past to qualify based on current income and a good one-year rent payment history. CCHOA also provides credit counseling to participants to ensure that they will qualify to assume the mortgage at the end of the lease purchase period.

- **Fannie Mae Down Payment Assistance Investment Note (DPAIN) Program**

Proposed Five-year Goal: The Fannie Mae Down Payment Assistance Investment Note (DPAIN) Program was not included in the original five-year plan. The origination period for the pilot Program expired in 2002.

Actual FY 02/03 Accomplishments: The Program has expired.

Comments: This Program was implemented with funding from a \$500,000 note that was issued on January 25, 2001. The funds were to be used to provide funds for down payment and closing costs under 10-year amortized second mortgages at 6.9% for purchasers of new homes.

- **HOME/Homeownership Assistance Program (HAP)**

Proposed Five-year Goal: To assist 200 low-income homebuyers with down payments and closing costs.

Proposed FY 02/03 Third-year Action Plan: To use \$1,000,000 to assist 55 households.

Actual FY 02/03 Accomplishments: Used \$466,650 to assist 23 households.

Actual Accomplishments During the Third Year of the Current Five-year Plan Period: 11.5% of the five-year goal was met during the second year. The average amount of assistance was approximately \$20,289.13 per household.

Comments: During the previous five-year plan period a total of \$5,294,900 was used to assist 260 households; meeting ninety five percent of the previous five-year goal to serve 275 households. Since average assistance was slightly over \$20,000 per household, and with annual allocations of \$1,000,000 per year, less than 250 loans would be expected to be funded over the current five-year plan period. Anticipating an increase in the average amount of assistance, the current five-year goal was reduced to 200. Some prior year funds were still available at the end of FY 02/03, which should allow the five-year goal to be exceeded if demand for the program continues as expected. Furthermore, additional HOME funds may be reallocated to HAP if demand for the program increases significantly over the next few years.

Strategy 2: Assist in Reducing Housing Costs to Extremely Low- and Low-Income Households - To narrow the gap between housing costs and income through the use of demand-based direct assistance.

- **HOME Tenant-Based Assistance/Monthly Rental Subsidy Program**

Proposed Five-year Goal: To provide ongoing monthly assistance each year to 100 low-income and extremely low-income households having a disabled family member or other urgent housing need.

Proposed FY 02/03 One-year Action Plan: To use \$400,000 to assist 50 households.

Actual FY 02/03 Accomplishments: Used \$320,450 to assist 142 households; 107 participants were already active and eligible to receive ongoing assistance in FY 02/03 and 35 were new participants added during FY 02/03.

Actual Accomplishments During First Three Years of The Five-year Plan Period: The goal to assist at least 100 households annually has been met each year.

- **HOME Tenant-Based Assistance/Security Deposit Assistance Program**

Proposed Five-year Goal: To provide security deposits on rental housing to 1,000 low-income and extremely low-income households.

Proposed FY 02/03 One-year Action Plan: To use \$200,000 to assist 200 households.

Actual FY 02/03 Accomplishments: Used \$988,557 to assist households that included participants in the HOME TBA monthly subsidy program, and households selected from the Section 8 Waiting List who were offered Welfare-To-Work vouchers, as well as participants in various special rental assistance programs administered by the Housing Authority.

Actual Accomplishments During The First Three Years of the Current Five-year Plan Period: The five-year goal was exceeded during the first year of administration by the Housing Authority. This program has had a positive impact on tenants, owners and the Housing Authority.

Strategy 3: Preserve the Existing Housing Stock and Affordable Units - To maintain the quality of the existing housing inventory.

- **HOME Rental Property Program (Rental Rehabilitation & CHDO)**

Proposed Five-year Goal: To provide low interest rate loans to property owners for rehabilitation of multi-family and/or single family rental units to be rented to income-eligible tenants at affordable rents. To encourage all certified Community Housing Development Organizations (CHDOs) to direct their activities toward extremely low- and low-income special needs households by providing affordable housing for homeless families, large families and appropriate elderly and disabled households.

Proposed FY 02/03 Third-Year Action Plan: To use at least \$1,698,000 of HOME Program funds to construct, acquire, and/or rehabilitate CHDO-owned affordable rental

housing projects.

Actual Accomplishments During The Third Year of the Current Five-year Plan

Period: Six programs were funded during the 2002-03 program year. The first loan, in the amount of \$325,000 was used to assist in acquisition and rehabilitation of 7 units of affordable housing in Rialto. The second loan, in the amount of \$1,000,000 was used for new construction of 100 units of affordable housing in Victorville. The third loan, in the amount of \$400,000 is being used for new construction associated with a 49 unit affordable housing project in Rancho Cucamonga. The fourth loan provided \$500,000 for construction of 4 new units in Loma Linda. The fifth loan for \$1,575,000 assisted construction of 11 out of 96 units in Rancho Cucamonga. A sixth loan of \$1,496,000 financed construction of 42 housing units in Redlands. Fifteen CHDOs have been certified since the HOME Program was first implemented in this County. Twelve existing CHDOs are currently recertified, and zero CHDO recertifications are pending.

Comments: Demand for rental rehab funding by private owners continues to fluctuate, therefore as the need arises to increase support to CHDO rental projects, the unused allocation of rental rehabilitation funds are reallocated for use by CHDOs. This continues to result in assistance to CHDO projects in excess of the required 15 percent set-aside of the HOME grant to be made available only to CHDOs, and has generated increased interest among private and non-profit affordable housing developers to become CHDOs. CHDO funds are used to finance new construction, acquisition, and/or rehabilitation of rental properties. Based on the amount of HOME CHDO and Rental Property Acquisition and/or Rehabilitation Program funds used in the County, the five-year goals for providing affordable rental housing should be met.

- **HOME Rental Property Rehabilitation/Refinance Program**

Proposed Five-year Goal: This program was developed in response to expressed demand from the local development community, and pursuant to the HOME Program Regulations, and the guidelines specified in Section III, 1999-2000 ACTION PLAN, therefore no prior five-year goal had been set.

Proposed FY 02/03 Third-year Action Plan: HOME funds in the amount of \$250,000 were budgeted for FY 02/03 to provide refinancing assistance to owners of affordable rental housing projects where the primary affordable housing activity to be funded would be rehabilitation of approximately 15 rental units.

Actual FY 02/03 Accomplishments: No rehabilitation/refinance loans were made. No qualifying applications were received.

Comments: The County has managed a highly successful HOME Rental Property Acquisition and/or Rehabilitation Program since receiving its initial HOME Program Grant. The Final HOME Program Rule allows the HOME Program Grant recipient discretion in using HOME Program funds to refinance existing debt, so long as the primary affordable housing activity to be funded is rehabilitation. The County determined that the use of HOME Program funds to refinance affordable, multi-family housing rehabilitation is vital to the

continued availability of affordable housing, particularly with the resurgence in the area economy, and responded to expressed demand for this type of assistance by designing a new HOME-funded program to fill that need. This program has the potential to create additional affordable housing opportunities while maintaining the existing affordable housing stock; however, to date, no applications for this type of HOME assistance have been submitted for consideration.

- **CDBG Single-Family Homeowner Rehabilitation Program**

Proposed Five-year Goal: To provide CDBG funded low-interest rate loans to 200 low- and moderate-income homeowners for the purpose of bringing their residences up to minimum housing standards.

Proposed FY 02/03 One-year Action Plan: To use \$165,000 of entitlement funds to assist 35 low- and moderate-income households.

Actual FY 02/03 Accomplishments: Spent \$239,778 to assist 15 low- and moderate-income households.

Actual Accomplishments During the First Three Years of the Current Five-year Plan: \$580,539 has been disbursed to assist 42 households. This is significantly short of our goal.

Comments: HUD-required lead based paint hazard reduction continues to impede production in the rehabilitation program. The process of obtaining a risk Assessment or Lead Survey has added considerable time to the loan packaging process. The availability of lead certified contractors is limited. Some applicants were not interested in proceeding with the Risk Assessment process and declined assistance.

SPECIAL NEEDS HOUSING ASSISTANCE

The 2002-2003 Consolidated Plan identified priorities for allocating assistance to accommodate the housing needs of lower income special needs groups, including the elderly, large households and disabled persons.

Strategy 1: Facilitate Development/Rehabilitation for Special Needs Housing - To increase the supply and improve the quality of housing for persons who have limited or fixed incomes, and consequently are severely affected by rising housing costs.

- **CDBG Senior Repair Program**

Proposed Five-year Goal: To provide CDBG funds to 1,650 extremely low-, low- and moderate-income senior citizens and disabled persons for the purpose of providing a one-time grant to repair owner-occupied homes.

Proposed FY 02/03 One-year Action Plan: To use \$1,035,000 to assist 275 extremely

low-, low- and moderate-income senior and/or disabled households.

Actual FY 02/03 Accomplishments: Used \$904,697, including staff costs, to assist 324 households. The average grant was \$2,800 per household.

Actual Accomplishments During the First Three Years of the Current Five-year Plan Period: The current five-year goal represents an increase of 10% over the previous five-year goal. 62% percent of the current five-year goal was met.

Comments: Maximum County Facilities Management Department staffing has significantly reduced the backlog of repair requests. This has allowed a proportionate share of the current five-year goal to be met

- **Priority in Multi-Family Rehabilitation for Barrier-Free Housing**

Proposed Five-year Goal: To give first priority to applications for low-interest rehabilitation loans involving projects containing 10% or more units which are designed to be accessible to the disabled.

Proposed FY 02/03 One-year Action Plan: This is a policy, not a program. Therefore the Action Plan contained no stated funding amounts nor proposed accomplishments.

Actual FY 02/03 Accomplishments: No proposals for multi-family rehabilitation projects with 10% or more handicapped accessible units were received.

Actual Accomplishments During the First Three Years of the Current Five-year Plan Period: No proposals for multi-family rehabilitation projects with 10% or more handicapped accessible units were received in the past five years. However, affordable multifamily CHDO projects primarily to serve the senior population continue to be proposed and funded with HOME monies. These projects have included both new construction, and existing developments, which contain numerous handicapped accessibility features.

Comments: Handicapped accessible units and features continue to be provided in many of the HOME-assisted rental projects undertaken in this County, however, no proposed projects have specifically designated 10% or more of the units for handicapped tenants.

Strategy 2: Affirmatively Further Fair Housing to Ensure Equal Access to Housing for Special Needs Groups

- **Fair Housing Program**

Proposed Five-year Goal: The Strategic Plan included a listing of various fair housing services to be provided, but did not quantify the number of persons to be served by each activity or in total.

Proposed FY 02/03 Third-year Action Plan: A total of \$136,000 of CDBG funds were allocated for activities that affirmatively further fair housing. The components of this allocation in the FY 02/03 Third-year Action Plan were as follows:

- \$88,000 was allocated to provide fair housing compliance activities, including discrimination investigation, education, and promotional material to 3,500 residents throughout the County Consortium.

- \$48,000 was allocated to provide tenant/landlord mediation dispute services to 2000 people (residents and property managers) throughout the County Consortium.
- \$3,000 was allocated to provide education, outreach, counseling, mediation and referral services to low- and moderate-income residents of mobile home parks in the City of Montclair.

Actual FY 02/03 Accomplishments: A total of \$112,248 were spent under contracts with the Inland Fair Housing and Mediation Board, Inc., (IFHMB) to affirmatively further fair housing and to mediate disputes between landlords and their tenants, throughout the County Consortium. Additionally, \$3,000 were spent under a contract with the IFHMB to provide mobile home outreach and mediation services in the City of Montclair. A variety of activities were performed as noted below, including activities from each of the two general fair housing categories listed above.

- Disseminated 10,543 fair housing brochures/flyers to the public and private agencies and community groups.
- Provided educational presentations, and outreach activities, as well as information and referral services, to low- and moderate-income households in San Bernardino County.
- Fair Housing Workshops were presented to 554 attendees from the housing industry, government, and community groups
- Comprehensive fair housing training, education, counseling, advertising, and marketing services were also provided to ensure the right of all people to choose freely where they want and can afford to live
- Landlord/tenant counseling and mediation services and education on fair housing laws were provided to resolve questions and avoid disputes over evictions, deposit returns, substandard conditions and other renter/rental matters.
- Implemented the goals and actions to overcome the effects of identified impediments to fair housing choice

A total of 197 households were reported to have benefited from fair housing compliance activities, another 417 attendees were reported to have benefited from fair housing workshops conducted with property management groups, and a total of 1,786 persons were reported to have benefited from landlord/tenant mediation activities.

HOMELESSNESS PREVENTION AND ASSISTANCE

The 2001-2002 Consolidated Plan identified priorities for allocating assistance to address the needs of homeless individuals and families in the County. Top priority was given to development of a Continuum of Care System to alleviate homelessness through a community-based process that provides a comprehensive response to the different needs of homeless individuals and families.

Strategy 1: Implement a Continuum of Care System - To offer a comprehensive response to

the various needs of homeless individuals and families through: 1) outreach and assessment of needs, 2) provision of safe shelter, 3) provision of transitional housing and supportive services, and 4) permanent housing.

- **Homeless Shelter Services**

Proposed FY 02/03 Third-year Action Plan: Use \$266,950 in Emergency Shelter Grant (ESG) funds to provide 27,000 cold-weather shelter-nights of emergency shelter services to homeless individuals and families during the 2002-2003 program year within the County Consortium. Use \$60,527 in CDBG funds, provide shelter and related services to approximately 6,660 persons.

Actual FY 02/03 Accomplishments: \$262,029 of ESG funds were spent under contracts with eight (8) non-profit agencies that provided 23,803 cold-weather shelter nights. The agencies receiving ESG funds include: Catholic Charities, Desert Manna Ministries, Family Services Association, Frazee Community Center, High Desert Homeless Services, Homeless Outreach Programs and Education, Salvation Army and Victor Valley Domestic Violence.

Approximately \$44,050 of CDBG funds were used by five (5) non-profit agencies to provide shelter and related services to the homeless. Over 2,103 homeless persons were assisted.

The agencies receiving these CDBG funds include: Eternal Light Ministries in Big Bear Lake, Inland Temporary Homes in Loma Linda, and High Desert Homeless Services in Victorville. Additionally, Family Disaster Recovery Services were provided to forty-five (45) low-and moderate-income persons in the Victor Valley area by the American Red Cross High Desert Chapter, and Family Emergency Recovery Services were to seventy seven (77) low-and moderate-income persons by the Morongo Basin Chapter of the American Red Cross. These two emergency recovery services helped families who lost their homes due to fire.

- **Homelessness Prevention**

Proposed FY 02/03 Third-year Action Plan: Provide \$35,000 in ESG funds and \$16,500 of CDBG funds for homelessness prevention services to families at risk of becoming homeless.

Actual FY 02/03 Accomplishments: Family Service Association of Redlands and Catholic Charities of San Bernardino received ESG funds to provide rental assistance to families. ESG funds totaling \$25,000 were used to provide rental assistance to families.

Family Services assisted 42 families during 2002-2003. A total of 6,715 shelter nights were reported.

CDBG funds totaling \$38,471 were spent to provide homelessness prevention to low-and moderate-income families in the City of Redlands. St. Mary's Medical Relief Services provided assistance with food, clothing and utilities to twelve (12) families in the City of

Adelanto. Additionally, a contract was entered into with Catholic Charities of San Bernardino and Riverside to provide case management and emergency relief services in the City of Adelanto during the upcoming fiscal year.

- **Domestic Violence Shelter Service**

Proposed FY 02/03 One-year Action Plan: Provide domestic violence services and outreach throughout the County consortium; and, domestic violence transitional housing and shelter services.

Actual FY 02/03 Accomplishments: More than \$95,100 of CDBG funds were spent under contract with six (6) non-profit agencies to provide shelter and related services to over 1,713 women and their children. The agencies involved include: Haley House in Barstow, High Desert Domestic Violence in Victorville, House of Ruth in Pomona, Morongo Basin Unity Home in Joshua Tree, Option House in San Bernardino, High Desert Domestic Violence and Victor Valley Domestic Violence Services (A Better Way Shelter) in Victorville.

NEIGHBORHOOD INITIATIVE PROGRAM

With the passage of H.R. 2158 the County of San Bernardino was awarded a \$15,000,000 Neighborhood Initiative grant to *"improve the conditions of distressed and blighted neighborhoods or areas"*. Since then the Department of Economic and Community Development has been working diligently with the three cities involved (Highland, Redlands and San Bernardino) on the development and implementation of this national pilot program. The County has forged partnerships with private and public, non-profit and for profit entities in order to ensure all available resources are maximized to the fullest extent possible in improving the conditions of blighted neighborhoods.

A major component of the Neighborhood Initiative Program is the purchase of FHA owned properties. The County of San Bernardino was the first in the nation to enter into an agreement with FHA utilizing FHA's disposition guidelines as spelled by Congress under H.R. 4194, which established the concept of a "preferred purchaser" buying all of FHA owned properties in a specific area known as an Asset Control Area. This agreement was entered into on December 7, 1999. These Asset Control Areas have a high concentration of FHA owned properties. These vacant, dilapidated properties have had a strong negative impact on these areas. By rehabilitating and selling these properties to owner-occupants, a major, if not the biggest, cause of blight in that specific area is eliminated.

Proposed Five-year Goal: To acquire and rehabilitate approximately 950 vacant and distressed single-family properties consisting of repossessed homes obtained from HUD.

Actual FY 02/03 Accomplishments: 540 homes were purchased, rehabilitated, and resold to low-and moderate-income families under the Neighborhood Initiative Program.

Actual Accomplishments During the Four Years of the Current Five-year Plan

Period:

The County of San Bernardino started taking title to FHA owned properties on March 4, 2000. As of June 30, 2003, there were 579 FHA owned properties in the County's Asset Control Areas. By June 30, 2003, the County had purchased from FHA, rehabilitated and sold, 540 properties. An additional five (5) properties were in escrow, with an additional property for sale on the open market. Twenty vacant lots that the County had purchased from FHA, after FHA had demolished the structures on the property because they were unsafe and it was not financially feasible to rehabilitate, were donated to the Housing Authority. The Housing Authority is currently working on building new single family houses that will be sold to low-and moderate-income families.

Besides the rehabilitation of former FHA owned properties, the Neighborhood Initiative Program also rehabilitates dilapidated, owner-occupied housing in targeted areas. To date, over 120 non-FHA properties have been rehabilitated. Over one million dollars have been spent on infrastructure improvements in these targeted areas. With the proceeds from the sale of former FHA owned properties, the County has paid for nearly five million dollars worth of revitalization projects.

ECONOMIC DEVELOPMENT INITIATIVE GRANTS

The County of San Bernardino completed 5 Economic Development Initiative Grants during this past 12-month period. The grants completed are 1) Barstow Fogelsong Park Pool closed out October 2002, 2) Yucaipa Soccer Fields closed out October 2002, 3) Victorville Riverwalk Nature/Bike Trail closed out February 2003, 4) Route 66 Roadway Signs closed out October 2002 and 5) Spring Valley Lake Baseball/Softball Complex sent to HUD for closure May 2003.

The County of San Bernardino sends report back to Washington D.C. every six months on the status of the remaining grants. The grants are 1) County's Shack Attack program, 2) Running Springs Revitalization, 3) Park for Running Springs area, 4) Rehabilitation of wading pool at Fogelsong Park, 5) Big Bear Moonridge Zoo Relocation (first grant) and 6) the Hall of Paleontology at the County Museum. Also, the County of San Bernardino has sent two grant applications to HUD for approval July 2003. These grants are 1) Big Bear Moorridge Zoo Relocation (second grant) and 2) Crestline Revitalization Houston Creek Project.

NON-HOUSING COMMUNITY DEVELOPMENT

The 2002-03 Consolidated Plan identified priorities for allocating assistance to improvement of community facilities, infrastructure, public services, accessibility for handicapped persons, historic properties, economic development programs, and code enforcement activities in the County Consortium area.

During the next one (1) to five (5) years, the county proposed to accomplish the following activities to benefit residents of cooperating cities and unincorporated county areas. Some of the actual accomplishments involve ongoing projects which were initiated during the first two (2) years of the

five-year Consolidated Plan.

Strategy 1: Public Facilities - Improve the health and welfare of target neighborhoods and augment the availability of needed local services to low- and moderate-income persons. Accomplish this through provisions for quality public facilities, which are responsive to the unique character and differing needs of individual neighborhoods and the social service requirements of the low- and moderate-income residents therein.

- **Senior Center Improvements**

Proposed FY 02/03 One-year Action Plan: Construct senior citizen center facility rehabilitation projects including installation of emergency generators, building exterior reconstruction, re-roofing, and parking lot improvements.

Actual FY 02/03 Accomplishments: Over \$868,337 of CDBG funds were spent to complete nine (9) senior citizen center projects, to design or construct six (6) senior center projects, and to develop four (4) new senior center improvement projects during the year. Completed projects include construction of new senior centers in the Cities of Loma Linda and Rialto, reroofing of the Morongo Basin Adult Health Services facility in the Town of Yucca Valley, installation of new flooring in the North Norton Senior/Community Center, installation of air conditioning and ventilation improvements to the Pinon Hills Senior Center, installation of an emergency storage container at the Phelan Senior Center, installation of new roof on the Mojave Valley Senior Center, installation of air conditioning unit at the Yucaipa Senior Center facility, and construction of a 1,300 square foot enclosed courtyard at the Chino Senior Center. Construction was underway for installation of an ice maker and freezer at the Hi-Desert Meals on Wheels Nutrition facility in Victorville. Design work and bid package preparation was completed for the Lucerne Valley Senior Center kitchen upgrades project, the Bonnie Baker Senior Center air conditioning unit installation, the Grand Terrace Senior Center site improvements and landscaping projects and the Newberry Springs Senior Center addition. Emergency electrical generators were placed on order for the Oro Grande Community Center and the Wrightwood Senior Center. Project scope development work was done on the Yucaipa Senior Center and the Pinon Hills Senior Center parking lot projects.

- **Community Center Improvements**

Proposed FY 02/03 One-year Action Plan: Construct neighborhood facility projects including picnic shelters, installation of emergency generators, air conditioning installation, building additions, installation of replacement doors, and ADA compliant restroom improvements.

Actual FY 02/03 Accomplishments: Nearly \$246,458 of CDBG funds were spent on improvements at ten (10) community centers. Work completed includes: facility renovation improvements to the Redlands YWCA, purchase and installation of a commercial ice making machine at the Landers Association Community Center, construction of sidewalks at the Yucca Mesa Community Center, facility rehabilitation improvements and installation

of a storage container at the Wonder Valley Community Center, purchase and installation of an emergency electrical generator and construction of ADA wheelchair ramp and handicapped accessible parking at the Copper Mountain Mesa Community Center, installation of playground equipment, lighting and landscaping improvements to the Salvation Army Social Services facility in Redlands, and reroofing of the Daggett Community Center.

Additionally, the following projects were under construction and awaiting payment of final cost: construction and addition to the Adelanto Community Center, roofing and commercial kitchen improvements to the Y-Alliance Community facility in Redlands, design and construction of facility improvements to the North Redlands Community Center, design of parking to improvements to the Theatre 29 facility in Twentynine Palms, design of air conditioning unit replacement at the PAL Center Community Room, bid package development for purchase and installation of permanent picnic tables at the Copper Mountain Mesa Community Center, construction of facility rehabilitation improvements to the Johnson Valley Improvement Association Community Center, bid package preparation for additional doors and facility exterior improvements to the Yucca Mesa Community Center, design and bid package preparation for parking lot improvements to the Ontario-Pomona Association for Retarded Citizens (OPARC) in Montclair, construction of facility rehabilitation and expansion improvements to the Chino Theatre, construction of air conditioning improvements to the Home of Neighborly Services Social Care facility in San Bernardino, design work on the Libreria Del Pueblo facility remodeling project, construction of rehabilitation improvements to the YWCA of the West End facility in Ontario, building renovation improvements including heating, air conditioning and access improvements to the Family Services Association of San Bernardino facility in Crestline, and design and environmental review work to develop the expansion of the Hi-Desert Nature Museum in the Town of Yucca Valley.

- **Child Care Center Improvements**

Proposed FY 02/03 One-year Action Plan: Construct child care facility projects including building rehabilitation and classroom expansion improvements.

Actual FY 02/03 Accomplishments: Installation of heating and air conditioning improvements to the Desert Sanctuary Child Care Center in Barstow, was competed for \$1,483 of CDBG funds. Additionally, classroom facility remodeling for the Soroptimist Child Care facility in Big Bear Lake was completed. Plans and specifications were developed for installation of child care modular units at Reche Canyon and Wilson Elementary Schools in Colton.

Youth Center Improvements

Proposed FY 02/03 One-year Action Plan: Construct youth center projects including restroom rehabilitation improvements.

Actual FY 02/03 Accomplishments: Approximately \$50,863 of CDBG funds were spent to complete construction of two (2) youth center improvements projects. Electrical wiring replacement improvements were made to the preschool facility at Community Park in Joshua Tree. Final costs were paid for completion of gymnasium flooring installation at the Boys and Girls Club facility in San Bernardino. Environmental review and bid document preparation was underway for expansion of the Yucaipa Teen Center.

- **Park and Recreation Facility Improvements**

Proposed FY 02/03 One-year Action Plan: Construct park and recreation projects including installation of playground equipment, ADA compliant surfacing, and sprinkler systems; rehabilitation of restroom and kitchen facilities; resurfacing of play fields; rehabilitation of swimming pools; construction of snack bars, parking lots, picnic shelters, restrooms, youth sports facilities and playgrounds; and, installation of backstops, fencing, dugouts and bleachers.

Actual FY 02/03 Accomplishments: CDBG funds totaling \$427,365 were spent to complete ten (10) park and recreation facility improvement projects. The following projects were completed during fiscal year 2002-03: Community Center gym floor and tennis court improvements to the Barstow Community Center, construction of ballfield rehabilitation improvements including lighting and irrigation improvements at Texonia Park in Redlands, also, installation of park bleachers and picnic tables, bar-b-que pits and patio roof construction at Texonia Park, installation of gym floor improvements to the Twentynine Palms Junior High School recreation facility, replacement of underwater pool lights at the Seventh Street Park Pool in Yucaipa, construction of kitchen renovation improvements to the Boys and Girls Club facility in the Town of Yucca Valley, soccer field and restroom improvements at the Youth Sports Park in the Town of Yucca Valley, and completion of track resurfacing and lighting fixtures at Coyote BMX Park in the Town of Yucca Valley, construction of volunteer assisted improvements to the multi-purpose skating court in Yucaipa, and construction of a parking lot for the Tri-Valley Ballpark in the Town of Yucca Valley.

Additionally, the following projects were under construction during fiscal year 2003-04: Installation of new and replacement field lighting improvements at Richardson Park in Adelanto, construction of a new ten acre park in the City of Adelanto, construction of lighting improvements to Skate Board Park in Twentynine Palms, replacement of playground equipment at Luckie Park in Twentynine Palms, and Ballfield improvements to the Blake Little League facility in Muscoy.

Bid documents were completed for restroom building construction at the Hi-Desert Park, and fencing and landscaping improvements at Desert Christ Park, and exercise path and

dugout improvements to the Youth Sports Park, athletic field lighting improvements to the fields at the Yucca Valley Community Center in the Town of Yucca Valley.

Construction bid packages were prepared for installation of fencing and landscape improvements to Desert Christ Park in Yucca Valley, construction of jogging and exercise path and softball dugouts, and playground equipment improvements at the Yucca Valley Youth Sports Park, and parking lot improvements at the Tri-Valley Ballpark also in Yucca Valley, and environmental review and design was completed for construction of restrooms, snack bar and bleacher improvements to the Essex Park ballfield in Montclair.

Design work was underway for development of walkways, picnic shelters and community center roof at Ayala Park in Bloomington, for installation of perimeter fencing, bleachers and related improvements to Kessler Park in Bloomington, lighting improvements to the soccer and softball fields at the Brehm Youth Sports Park in the Town of Yucca Valley,

Environmental Assessment work was completed for development of restroom improvements at Richardson and Verbena Parks in Adelanto, for construction of restroom improvements at Dana Park in Barstow, for construction of skate board park improvements to Sunburst Park in Joshua Tree, for snack bar and utility room improvements to the Homestead Valley Park ballfield in Landers, and for installation of benches, picnic tables and related improvements to the Wonder Valley Community Park.

- **Fire Station Improvements**

Proposed FY 02/03 One-year Action Plan: Construct fire station rehabilitation projects and fire station addition projects, and purchase fire fighting equipment.

Actual 02/03 Accomplishments: CDBG funds totaling nearly \$91,000 were spent to complete six (6) fire station facility improvement projects including purchase and installation of an emergency electrical generator at the Wonder Valley Fire Station, completion of design work for construction of a County Sheriff's Substation in South Montclair, purchase of a water tender truck for the Big River Fire Station, purchase of fire fighting and rescue equipment for use at the Newberry Springs Volunteer Fire Department, installation of vehicle exhaust equipment at the Hinkley Fire Station, and facility improvements at the Lucerne Valley Fire Station.

Reconstruction of the Muscoy Fire Station was under design and bid package preparation was completed for purchase of fire fighting saws for use at the Earp Fire Station.

- **Social Care Facility Improvements**

Proposed FY 02/03 One-year Action Plan: Construct kitchen improvements to facilities that provide services to severely disabled adults, transitional housing facilities for homeless

women, and domestic-violence-shelter rehabilitation improvements.

Actual FY 02/03 Accomplishments: Over \$106,627 in CDBG funds were expended to reimburse costs for completion of four (4) social care facility improvement projects. These projects consists of reroofing, exterior painting, and backyard fencing for the Haley House Battered Women's Shelter in Barstow, reconstruction of the ceiling over the swimming pool area and concrete patio and sidewalk reconstruction at the Center for Individual Development (CID) facility in North Norton, for assistance to Operation Breakthrough to acquire their substance abuse counseling facility in Big Bear Lake, and handicapped accessible restroom improvements to the Bear Valley Community Hospital.

The following social care facility improvements projects were underway during fiscal year 2002-03: Parking lot improvements and kitchen rehabilitation improvements to the Ontario-Pomona Association for Retarded Citizens (OPARC) project were under design. The Lucerne Valley Domestic Violence Shelter facility rehabilitation project was under construction. Phase II for a room addition to the Victor Valley Domestic Violence Shelter facility was under design. The scope of the Fontana Rehabilitation Workshop modular building was revised to consist of air conditioned workspace improvements to the existing workshop facility in West Fontana.

Design work was underway for the heating and cooling improvements to the Desert Sanctuary Outreach Office in Barstow and for the shower and restroom improvements project at the Desert Manna Homeless Shelter in Barstow. Further, environmental review was completed and project design was initiated for communication improvements to the Al Shifa Health Care facility in Muscoy.

Strategy 2: Infrastructure Improvements - Improve the safety and livability of target neighborhoods and provide economic development growth incentives by upgrading, replacing or developing necessary infrastructure systems in response to the priority needs of individual communities and the requirements of economic development programs.

- **Water/Sewer Improvements**

Proposed FY02/02 One-year Action Plan: Installation of water tank, and well.

Actual FY 02/03 Accomplishments: Two (2) water system projects were completed utilizing \$163,480 of CDBG funds during fiscal year 2002-03. Construction was completed of a 1,200 foot water pipeline in the Newmark Well field area near Barstow and 363 feet of waterline and 476 feet of sewer line improvements were installed at the Project Home Again facility in Redlands.

Under construction were water system improvements to the Earp Fire Station. Additionally, Project scope development was carried out for the Lucerne Valley Cemetery water well improvements project, emergency generator for water well pumps in Daggett.

- **Drainage Improvements**

Proposed FY 02/03 One-year Action Plan: Construct storm drain improvement projects.

Actual FY 02/03 Accomplishments: CDBG funds totaling \$32,760 were used to complete construction of drainage improvements along the east side of Maple Avenue at the Southern Pacific right-of-way in the City of Rialto. Further, project scope development was underway for construction of storm drain improvements, including curb, gutter and sidewalks, in the City of Yucaipa.

- **Street Improvements**

Proposed FY 02/03 One-year Action Plan: Construct new streets and reconstruct roads; construct trash enclosures; install street name signs, and pave dirt roads.

Actual FY 02/03 Accomplishments: Over \$691,289 of CDBG funds were spent to complete seven (7) street improvement projects and to begin construction on sixteen (16) other street improvement projects. Construction was completed for repaving of Coloma Street between Redlands Boulevard and Cottage Avenue in Loma Linda. The City of Needles replaced curb, gutter and sidewalks in various target area locations throughout the city. 172 street name signs for unpaved roads in target areas in the vicinity of Yucca Valley were installed. Paved access to the El Mirage Community Center is provided by completion of paving improvements to Chamisal Street. Approximately 1,000 square feet along Mill Street, in the community of Daggett, was repaved with asphalt grindings and an oil application. Finally, 2,600 linear feet of curb, gutter, sidewalk and paving improvements to Poplar Street in Loma Linda were constructed. Construction of curb, gutter, sidewalk and wheelchair ramp improvements to Third and Seventh Streets and "K" and "M" Streets in Colton. Further, design work was underway for construction in the City of Montclair of street and alleyway improvements in Foundation Area II. Construction was underway for approximately 1,000 linear feet of alleyway repaving adjacent to Amhearst Avenue, also in Montclair. Construction of curbs, gutters, sidewalks and other improvements along the north side of Ninth Street was underway during fiscal year 2002-03. Installation of road name signs in the Twentynine Palms vicinity was underway. Work was in progress for construction of curb, gutter and sidewalk infill improvements along Cypress and Cunningham Streets in the City of Highland. Phase I improvements for construction of curb, gutter, sidewalk, driveway approach and alley approach improvements, including cross gutters were constructed at various target area locations in the City of Redlands. Construction has been completed and final cost to be reimbursed for streetscape improvements at the intersection of Pioneertown Road and State Route 62 in the Town of Yucca Valley. A needs assessment was completed for future construction of storm drains, sidewalks and street improvements by the City of Chino Hills in the Los Serranos neighborhood. Walkways were under construction at various locations along Lake Drive in Crestline.

Design and bid request preparation work was underway for purchase and installation of bus stop shelters by the Morongo Basin Transit Authority in Yucca Valley and Twentynine Palms,

and for the street light energy efficiency upgrades in Joshua Tree.

Further, environmental assessment work was completed for development of street and sidewalk improvements along Maple, Birch, Fourth, Fifth, “O” and “N” Streets in the City of Colton, for construction of additional trash enclosures in the City of Montclair and for construction of curb, gutter and sidewalk infill improvements at various City of Montclair target area locations, for construction of wheelchair curb cuts improvements at various intersections in the City of Redlands, for installation of road name signs in the Copper Mountain Mesa community north of Joshua Tree, curb, gutter and sidewalk infill improvements along Howard Street between Benson and Central Avenues in South Montclair, and for sidewalk and street improvements along Arrow Route along Reseda and Redwood Avenues in West Fontana.

- **Sidewalk/Parking Improvements and Neighborhood Revitalization**

Proposed FY 02/03 One-year Action Plan: Construct curb, gutter and sidewalk projects including construction of missing segments.

Actual FY 02/03 Accomplishments: CDBG funds totaling \$82,634 were used to reimburse costs on four (4) completed projects. In the City of Chino Hills, final costs were paid for wheelchair curb cuts constructed at 28 intersections. In the community of Landers final costs were paid for construction of eight (8) parking spaces at the Landers Community Center. Further, construction of a 16,640 square foot parking lot, having 36 parking spaces along with two handicapped access spaces and a 24 foot driveway was completed at the Newmark Elementary School in the Arrowhead Suburban Farms community. CDBG funds were spent to complete design of walkway improvements along Lake Drive in Crestline.

Under construction during fiscal year 2002-03 were four (4) projects involving: construction of sidewalk improvements along Shasta and Illinois Street in Colton, repaving of the parking lot at Covington Park in Morongo Valley, construction of curb, gutter and catch basins along the south side of Van Leuvan Street in Loma Linda, and design was completed for construction of sidewalk repairs, tree removal and handicap ramps in the City of Barstow target areas. Environmental review work , maintenance and operation or scope development work was done on handicap parking lot improvements at Copper Mountain College in Joshua Tree and parking lot improvements at Sequoia Middle School Park in West Fontana.

Strategy 3: Public Services - Develop a diverse network of needed services directed toward enhancing the health, safety and overall well-being of low- and moderate-income persons and persons with special needs, through provisions for creating, improving and expanding quality public and private human service programs.

- **Senior Citizen/Handicapped Persons Services**

Proposed FY 02/03 One-year Action Plan: Provide “Meals on Wheels” nutrition services, senior social services, in-home assistance to senior citizens, home repair services for

senior citizens, grocery shopping assistance, health and therapy services, congregate and home-delivered meal services, life enrichment education, senior visitation and referral services, transportation services for senior citizens, and computer education services for senior citizens.

Actual FY 02/03 Accomplishments: Nearly \$348,477 of CDBG funds were spent to assist thirty-five (35) programs providing services to senior citizens or severely disabled persons. These programs were provided by twenty-five (25) agencies that reported assisting over 23,600 seniors and handicapped persons during the year. The agencies assisted include: Partnerships With Industry, United States Adaptive Recreation Center (USARC), Searles Valley Community Services Council, SteelWorkers Oldtimers Foundation, San Bernardino County Department of Adult and Aging Services, Community Services Department of San Bernardino County, City of Montclair, Developing Aging Solutions with Heart (DASH), Highland District Council on Aging, Morongo Basin Adult Health Services, Hinkley Senior Citizens Club, County of San Bernardino Department of Special Districts, Bonnie Baker Senior Citizens Center, Elder Citizen Protection Services, Hi-Desert Meals on Wheels, Reach Out 29, County of San Bernardino Regional Parks Division/San Moritz Senior Citizens, City of Chino, City of Needles, Mountain Rim Fire Safe Council, Mojave Deaf Services, Christmas in April, Red Mountain Senior Council, and the Apple Valley Fire Protection District.

- **Children/Youth Services**

Proposed FY 02/03 One-year Action Plan: Provide youth gang intervention services; guidance and character building services; recreation, counseling and motivational services; Summer swimming and after school activities; music education activities; self-esteem and youth leadership education; outdoor camping experiences; self-reliance education programs; youth mentoring skill training and character development services; anti-gang outreach and education services; and, cultural and historical education services.

Actual FY 02/03 Accomplishments: Just over \$234,972 of CDBG funds were spent to provide thirty-four (34) service programs to over 15,171 low-and moderate-income youth and their families. The agencies that provided these youth services include:

- Fontana Unified School District/Redwood Elementary School
- Boy Scouts Old Baldy Council
- Bloomington Parks and Recreation
- Redlands Boys and Girls Club
- Redlands Police Department Recreation Division
- High Desert Youth Center
- Barstow Police Activities League
- Los Padrinos
- Adopt-A-Bike/Computer
- Twentynine Palms "Choices" Program
- Victor Valley Museum
- YMCA of Redlands – Phelan Branch

- Mountain Communities Boys and Girls Club
- Boys and Girls Club of San Bernardino
- Redlands Community Music Association
- Boys and Girls Club of the High Desert
- The Book of Acts
- Y-Alliance, Redlands
- City of Colton Fire Department – Explorers
- Boys and Girls Club of Fontana
- City of Twentynine Palms
- City of Chino Youth Museum
- One-2-One Mentors
- Volunteer Center of San Bernardino
- Fontana Teen Center
- Operation Breakthrough
- Greater American Care Center – “Success House 1”
- Campfire Boys and Girls, Mt. San Antonio Council
- Victor Valley Community Dental Service Program
- YMCA of Redlands – Highland Branch
- Morongo Basin Youth Soccer Association
- Mojave Basin Youth Corps
- Gang Reduction and Intervention Team (GRIT)
- Town of Yucca Valley

Additionally, over \$15,907 were spent to provide five (5) child care programs serving 610 children from low- and moderate-income families. The agencies that provided these child care services are: Soroptimists International of Big Bear Valley, Somos Hermanas Unidas in Redlands, Joshua Tree Kids Club, and Cypress and Warm Springs Elementary Schools in Highland, and City of Colton/Sierra Vista Baptist Church.

- **Social Services**

Proposed FY 02/03 One-year Action Plan: Provide legal immigration counseling and assistance services; legal aid services to low income and elderly persons; substance abuse counseling and treatment services; substance abuse prevention education services; domestic violence shelter services; employment information, education and vocational services; tenant/landlord mediation and counseling services; child care services including tuition assistance; after-school child care services; employment training child care services; homelessness prevention case management assistance; mental health counseling services, social service information and referral services; meal programs for homeless persons; hospice services; health clinic services, emergency food and clothing services; family emergency/disaster recovery services; tattoo removal services; advocacy services to abused and neglected children; emergency counseling and assistance services; Alzheimer’s Disease support and education services; library services; and, fair housing counseling and referral services.

Actual FY 02/03 Accomplishments: More than \$124,734 of CDBG funds were used by twenty-three (23) social service, outreach, and counseling programs to assist nearly 3,390 low- and moderate-income persons.

Agencies that provided **health and welfare** services include: Al-Shifa Health Care Clinic in Muscoy, Barstow Pregnancy Center, Child Advocacy of San Bernardino, Bear Valley Community Healthcare District, and Ronald McDonald of Southern California.

Operation Breakthrough in Big Bear Lake assisted with **substance abuse prevention** services. Agencies that provided **counseling and referral services** include: Mojave Valley Volunteer Hospice, Oasis Counseling Center in Barstow, and Inland Fair Housing and Mediation Board.

- **Crime Awareness and Prevention Services**

Proposed FY 02/03 One-year Action Plan: Provide sexual assault crisis intervention and counseling, teen violence prevention services, community clean-up and juvenile diversion services.

Actual FY 02/03 Accomplishments: Approximately \$37,147 of CDBG funds were used to provide for crisis intervention and counseling, and substance abuse prevention education. San Bernardino Sexual Assault Services provided crisis counseling and support services in the Cities of Redlands and Yucaipa. San Bernardino Communities Against Drugs provided youth leadership education services for substance abuse prevention to 7,055 youth in the Third and Fifth Supervisorial Districts.

Additionally, the Barstow Youth Accountability Board provided guidance and community service opportunities to 56 youths. WestCare provided substance abuse prevention counseling to 107 youths and their families in the Needles area.

- **Education, Training, Legal and Referral Services**

Proposed FY 02/03 One-year Action Plan: Provide literacy education services and employment training and placement services.

Actual FY 02/03 Accomplishments: Approximately \$262,623 of CDBG funds were spent providing twenty-four (24) education, training, legal, and referral service programs. Adult literacy programs were provided at fifteen (15) locations and assisted over 626 persons.

Legal Aid Society of San Bernardino provided legal aid services throughout the County. Legal immigration services to 269 persons were provided by Libreria Del Pueblo in the Fourth and Fifth Supervisorial Districts and by Catholic Charities in the City of Barstow. Employment education and vocational services were provided to 1,862 people by the Asian-American Resource Center in San Bernardino and by Desert Manna Ministries in Barstow. Cultural awareness education was provided by the Morongo Valley Library, and by the Fontana Native American Indian Center. Anderson School in San Bernardino

provided transportation services to 115 developmentally disabled students to allow access to vocational and community participation opportunities.

Strategy 4: Accessibility Needs - Assist governmental entities in complying with the Americans With Disabilities Act (ADA) through provisions for identifying and eliminating barriers which restrict the mobility and accessibility of elderly and handicapped persons.

During the next one (1) to five (5) years, the County hopes to accomplish the following activities to benefit residents of cooperating cities and unincorporated areas:

- **Removal of Architectural Barriers**

Proposed FY 02/03 One-year Action Plan: Replace playground equipment to comply with Americans with Disabilities Act (ADA) requirements; install ADA-compliant playground equipment; and, rehabilitate park restrooms to allow ADA-compliant accessibility.

Actual FY 02/03 Accomplishments: Nearly \$25,000 of CDBG funds were spent to complete or pay final costs on accessibility improvements to remove architectural barriers at three (3) facilities or locations. ADA compliant improvements to Jack Smith Park in the City of Needles provided handicapped accessible playground equipment. Construction has been completed for one handicapped accessible ramp and walkway leading from the parking lot to the library at the Copper Mountain College campus in Joshua Tree, and final costs were paid for playground resurfacing improvements at the Inland Temporary Homes Family Homeless Shelter in Loma Linda. Additionally, environmental reviews, design work or bid packages were prepared for restroom improvements at Sturnacle Park in Barstow, for construction of ADA compliant equipment improvements to Covington Park in Morongo Valley, for design and construction of ADA compliant walkways in the Top Town area of Crestline, and for handicapped accessibility improvements to County Branch libraries in Yucaipa, Twentynine Palms, Big Bear Lake and Montclair.

Strategy 5: Historic Preservation - Encourage and support the restoration and preservation of sites and structures that have historical significance when such restoration/preservation activities comply with the CDBG program national objectives.

- **Historic Preservation**

Proposed FY 02/03 One-year Action Plan: Relocate and/or rehabilitate historic buildings.

Actual FY 02/03 Accomplishments: CDBG funds totaling nearly \$47,066 were spent on relocating and rehabilitating two historic buildings in the community of Bloomington, on restoration of adobe wall at the San Bernardino County Museum, Assistencia historic site in Redlands, on environmental assessment and design work for reroofing the Mission Gables Bowl House in Redlands, on completing design and historic research on the Warrens Well historic site restoration in Yucca Valley. Additionally, construction was completed on drainage swales at the Yorba Slaughter Adobe building complex.

Strategy 6: Economic Development - To promote the long-term economic viability of communities throughout the County Consortium area.

- **Business Expansion Loans**

Proposed FY 02/03 One-year Action Plan: to continue utilizing approximately \$1,557,110 of CDBG funds for business expansion loans, leveraging a minimum of \$2,070,956 in private financing and equity investment. These loans would be directed toward the stabilization, expansion and/or creation of business and industry. As a result, at least 77 jobs for low-and moderate-income persons would be created or retained.

Actual FY 02/03 Accomplishments: No CDBG funds were expended for Business Expansion loans this year. Due to the historical low interest rates and especially the slow down in the economy, few small businesses have sought government assistance for business capital. Four of the businesses funded during 01/02 created a total of 37 (28 for low/mod income persons) jobs this year.

- **Small Business Enhancement Loan Program**

Proposed FY 02/03 One-year Action Plan: to continue utilizing approximately \$125,000 of prior year CDBG funds for business expansion loans to small businesses for creation or retention of jobs through the stabilization, expansion or creation of business and industry. The Small Business Enhancement Loan Program (SBEL) may provide \$5,000 to \$50,000 in financing to a small business, which is defined as having annual sales of less than \$1.0 million.

Actual FY 02/03 Accomplishments: \$101,482 of CDBG funds were provided to two businesses during this fiscal year with the result of creating one permanent position, for a low-and moderate-income person. Due to the historical low interest rates and especially the slow down in the economy, few small businesses have sought government assistance for business capital.

- **Micro-Enterprise Loan Program**

Proposed FY 02/03 One-year Action Plan: Utilize approximately \$125,000 of prior year CDBG funds for business expansion loans to small businesses for creation or retention of jobs through the stabilization, expansion or creation of business and industry. The Small Business Enhancement Loan Program (SBEL) may provide \$5,000 to \$25,000 in financing to a small business, which is defined a for-profit entity with five or fewer employees, one of whom owns the business and is directly involved in the provision of goods and services offered by the business.

Actual FY 02/03 Accomplishments: \$25,371 of CDBG funds were provided to one business during this fiscal year with the result of creating one new, permanent job for a low-and moderate - income person.

- **HUD Section 108 Loan Program**

Proposed FY 02/03 One-year Action Plan: utilize approximately \$475,000 in 1995-96 Economic Development Initiative (EDI) funds as a debt service reserve (\$205,000) and as capital (\$270,000) for a small business financing program. The County combined the EDI funds with \$1,360,000 in HUD Section 108 funds to implement the countywide business financing program. The program allows business owners to expand their operations and create new jobs, of which persons meeting low-and moderate-income requirements must fill 51% or more.

Actual FY 02/03 Accomplishments: No Section 108 loans were made. Existing projects created 7 new jobs, 5 for low- and moderate-income persons.

- **Economic Development Float Loan**

Proposed FY 02/03 One-year Action Plan: utilize \$1,000,000 of CDBG funds currently in the County's CDBG Letter of Credit at the federal Treasury but not immediately needed for approved projects (float funds), to provide a float loan for working capital to the new Moss Brothers Ford dealership located in the City of Colton.

Actual FY 02/03 Accomplishments: A two-year loan in the amount of \$1,000,000 was made with Moss Brothers Ford for the purpose of retaining 110 existing positions and creating fifty (50) new jobs for low-and moderate – income persons. The first year of the loan occurred during fiscal year 2002-03, and during that period, the positions were retained and thirty-four (34) actual jobs were created. The balance of anticipated jobs is to be created during the second year of the loan.

- **Technical Assistance**

Proposed FY 02/03 One-year Action Plan: Through the County's Office of Small Business Development, and the Inland Empire Small Business Development Center and Creative Business Services, Inc., San Bernardino County has provided technical assistance, as requested, to businesses. Those businesses receiving assistance included small businesses, micro-enterprises, and public agencies located in the County. Technical assistance would be provided for business expansion purposes.

Actual FY 02/03 Accomplishments: \$50,000 of CDBG funds were spent under contract with the Inland Empire Development Center to provide technical assistance to 1,087 businesses, which resulted in the creation of jobs at many of these businesses. Additionally, the County's Office of Small Business Development was allocated \$149,820 of CDBG funds and utilized this amount along with funds from other sources including the U.S. Department of Commerce Economic Development Administration (EDA) to provide technical assistance to 820 businesses through workshops and private consultations.

Strategy 7: Code Enforcement - Improve the safety and livability of target neighborhoods

through provisions for code enforcement services coupled with programs which correct or cause the removal of blight and blighting influences and other conditions detrimental to the health, safety and welfare of residents.

- **Code Enforcement**

Proposed FY 02/03 One-year Action Plan: Provide inspections for compliance with building codes and implement neighborhood revitalization programs.

Actual FY 02/03 Accomplishments: \$104,470 of CDBG funds were spent to assist five (5) code enforcement programs resulting in the inspection of nearly 3,566 properties in target area neighborhoods. Buildings were inspected for compliance with local building codes in Barstow, Highland, Redlands and Montclair. Additionally, code enforcement inspections of housing structures were conducted within the Southwest Highland target area.

- **Demolition/Clearance**

Proposed FY 02/03 One-year Action Plan: Demolish and clear substandard abandoned commercial and residential buildings.

Actual FY 02/03 Accomplishments: Approximately \$115,626 of CDBG funds were spent to reimburse costs for demolishing and removing seventeen (17) structures that presented health and safety concerns in the cities of Adelanto, Barstow, and Needles, and in the unincorporated First, Second and Third Supervisorial Districts.

- **Blight Abatement**

Proposed FY 02/03 One-year Action Plan: Provide blight abatement, including clearance of illegal dumping sites and graffiti removal.

Actual FY 02/03 Accomplishments: \$14,950 of CDBG funds were spent to remove debris, trash and abandoned vehicles from six (6) sites located in the unincorporated Third, Fourth and Fifth Supervisorial Districts. Remaining costs will be paid in fiscal year 2003-04. Additionally, graffiti was removed from 4,089 sites in Montclair, West Fontana and from unincorporated areas in the Third and Fifth Supervisorial Districts, at a cost of \$115,957.

CONCLUSION

This concludes the Annual Performance Review for the 2002-2003 Action Plan. The Department of Economic and Community Development wishes to acknowledge the support of the County Board of Supervisors. ECD also wants to recognize the able assistance provided by the fourteen cooperating cities, numerous County departments and an even greater number of non profit agencies, in planning and carrying out the over 200 programs and projects covered in this report. The success of the three HUD programs discussed here allows Congress the latitude needed to continue the full funding of these grants to local governments.

APPENDIX A
2002-03 CDBG Financial Summary

FINANCIAL SUMMARY

Community Development Block Grant Program

Name of Grantee: County of San Bernardino

Grant Number: B02UC060503

Reporting Period: 07/01/02 to 06/30/03

Part I – Summary of CDBG Resources

1. Unexpended CDBG funds at the end of previous period:	\$18,728,812.82
2. Entitlement grant from HUD-7082 (Grant Agreement):	\$8,796,000.00
3. Surplus Urban Renewal funds:	\$0.00
4. Section 108 Guaranteed Loan funds (principal amount):	\$0.00
5. Program Income	
Revolving funds: Grantee Subrecipient	
See Program Income Narrative, page 2	\$2,291,896.00
Other funds: Added 2001-02 Section 108 Program Income/Expenditure adjustment	\$469.89
Total Program Income:	<u>\$2,292,365.89</u>
6. Prior period adjustments (enclose negative amounts in brackets):	<u>(\$2,977,582.28)</u>
7. Total CDBG funds available during the reporting period:	<u>\$26,839,596.43</u>

Part II – Summary of CDBG Expenditures

8. Total program year expenditures excluding 108 & Administration:	8,046,310.17
9. Total expended for planning and administration:	<u>\$2,138,655.24</u>
10. Amount subject to low/mod benefit calculation:	<u>10,184,965.41</u>
11. CDBG funded Section 108 principal and interest payments:	<u>\$95,119.50</u>
12. Total expenditures (line 8 and 11):	<u>10,280,084.91</u>
13. Unexpended balance (line 7 minus line 12):	<u>\$16,559,511.52</u>

Part III – Low/Mod Credit this Reporting Period

14. Total low/mod credit for multi-unit housing expenditures:	\$0.00
15. Total from all other activities qualifying as low/mod expenditures:	<u>7,745,323.00</u>
16. Total (line 14 plus line 15):	<u><u>\$7,745,323.00</u></u>
17. Percent benefit to low/mod persons (line 16 divided by line 8):	96.26%

Part IV – Low/Mod Benefit for Multi Year Certifications

Not Applicable to County of San Bernardino

Part V - Public Service (PS) Cap Calculation

21. Total PS expenditures:	\$1,368,396.34
22. Total PS unliquidated obligations:	\$897,523.58
23. Sum of line 21 and 22:	\$2,265,919.92
24. PS unliquidated obligations reported end of previous report period:	\$866,549.15
25. Net obligations for PS (line 23 minus line 24):	\$1,399,370.77
26. Amount of program income received in the PRECEDING program year:	\$2,356,648.38
27. Entitlement grant amount (line 2):	\$8,796,000.00
28. Sum of line 26 and 27:	\$11,152,648.38
29. Percent funds obligated for PS (line 25 divided by line 28):	12.55%

Part VI - Planning and/or Administrative (P&A) Cost Cap Calculation

30. Total P&A expenditures:	\$2,138,655.24
31. Total P&A unliquidated obligations:	\$14,005.04
32. Sum of line 30 and 31:	\$2,152,660.28
33. P&A unliquidated obligations reported end of previous report period:	\$37,915.13
34. Net obligations for P&A (line 32 minus line 33):	\$2,114,745.15
35. Amount of program income received for this program year:	\$2,291,896.00
36. Entitlement grant amount (line 2):	\$8,796,000.00
37. Sum of line 35 and 36:	\$11,087,896.00
38. Percent funds obligated for P&A (line 34 divided by line 37):	19.07%

A. Program Income Narrative

Countywide Activities

010-03000 CDBG Program Administration, incidental income earned:	\$1,552.07
31012129 Sale of Hesperia Fence property	\$249,500.00
	\$251,052.07

Blight Abatement - Revolving Fund

310-15110 First District Blight Abatement:	\$0.00
320-13110 Second District Blight Abatement:	\$0.00
330-14110 Third District Blight Abatement:	\$0.00
340-14110 Fourth District Blight Abatement:	\$0.00
350-15110 Fifth District Blight Abatement:	\$0.00

Subtotal **\$0.00**

Business Expansion Revolving Loan Fund

020-08000 Countywide BusEx Loan Program, loan principal & interest:	\$915,691.19
204-23106 Bloomington Sewer Extension	\$0.00

Subtotal **\$915,691.19**

Small Business Enhancement - Revolving Fund

022-08000 Countywide Small Business Enhancement Loan Program:	\$170,983.36
021-08000 Countywide Micro Loan Program:	\$53,431.09

Subtotal **\$224,414.45**

Float Loan

Moss Bros Ford, Colton

\$158,736.06

Section 108

Bank Account Section 108 Interest:

\$0.00

030-21000 Section 108 Loan Program:

\$71,987.06

Subtotal

\$71,987.06

Building Demolition - Revolving Fund

010-12110 Countywide Building Demolition Revolving Fund:

\$10,744.00

Housing Preservation Revolving Fund

013-01014 Housing Preservation Rehabilitation Loan Program:

\$659,271.17

300-24044 Affordable Housing Acquisition:

\$0.00

015-19316 Acquisition and Housing Rehabilitation Program:

\$0.00

Subtotal

\$659,271.17

Program Income Total

\$2,291,896.00

Part VII - Reconciliation of CDBG Funds

39. Unexpended balance (line 13):

\$16,559,511.52

40. Add:

a. Line of Credit balance as of last day of program year:

\$12,874,269.09

b. Cash on hand (grantee and Subgrantee accounts):

\$282,970.20

c. Revolving cash balances:

\$3,459,632.59

d. Section 108 accounts (contracted funds):

\$71,473.62

e. Total:

\$16,688,345.50

41. Subtract:

a. Grantee CDBG program liabilities: Accounts Receivable

\$128,833.98

c. Total

\$128,833.98

42. Total Reconciling Balance (line 40e minus line 41b):

\$16,559,511.52

43. Unreconciled Difference (line 39 minus line 42):

\$0.00

Part VIII - Balance of Unprogrammed Funds

44. Add:

a. Funds available during reporting period (line 7):

\$26,839,596.43

b. Expected program income not yet realized (projected):

\$0.00

c. Subtotal:

\$26,839,596.43

45. Subtract total budgeted amount (from report C04PRO6):

\$25,226,158.33

46. Unprogrammed Balance:

\$1,613,438.10

APPENDIX B

County of San Bernardino
Department of Economic and Community Development
2000-2005 Consolidated Plan and 2002-2003 Action Plan
Annual Performance Review

NOTICE OF HEARING

NOTICE IS HEREBY GIVEN that the Board of Supervisors of the County of San Bernardino will hold a public hearing on Tuesday, September 16, 2003 at 10:00 a.m., in the Chambers of the Board of Supervisors, 385 North Arrowhead Avenue, First Floor, San Bernardino, CA. The purpose of the hearing is to review the County's accomplishments during the past fiscal year under the 2002-03 increment of the County's 2000-05 Consolidated Plan.

BACKGROUND

Each year since 1975, the County of San Bernardino has qualified to receive federal housing and community development grant funds from the U.S. Department of Housing and Urban Development (HUD). The funds are to develop viable communities by providing decent housing, suitable living environments and expanded economic opportunities, principally for low- and moderate-income persons. In 1999, HUD renewed the County's qualifications to receive funds for the Community Development Block Grant (CDBG), Emergency Shelter Grant (ESG) and HOME Investment Partnerships Act (HOME) programs during fiscal years 2000, 2001 and 2002. The CDBG funds are for eligible projects in the unincorporated communities and fourteen (14) cooperating cities.

These cities are Adelanto, Barstow, Big Bear Lake, Chino Hills, Colton, Grand Terrace, Highland, Loma Linda, Montclair, Needles, Redlands, Twentynine Palms, Yucaipa, and the Town of Yucca Valley. For the purpose of these grant funds, this area is referred to as the "County Consortium.

In addition to these cities, the cities of Rancho Cucamonga, Rialto and Victorville have been approved by HUD to participate in the County's HOME Program Consortium.

In 1995, HUD combined the HOME, ESG and CDBG programs into a single grant application process. As part of the grant application, the County is required to submit a document that addresses the strategies and priority needs for using these three grant programs over a five-year period. This document is called the Consolidated Plan. The County adopted its current five-year Consolidated Plan on April 18, 2000. That Plan covers fiscal years 2000-01, 2001-02, 2002-03, 2003-04 and 2004-05. To receive the 2002-03 CDBG, ESG, and HOME grant funds, the County prepared an Action Plan to address the housing, homeless, economic development and community development strategies of the "Consolidated Plan." The 2000-05 Consolidated Plan and 2002-03 Action Plan was submitted to HUD on May 31, 2002 for funding approval. During the past fiscal year, the County has carried out the Action Plan through a wide variety of grant funded construction, public service, housing and economic development and homeless assistance activities.

ANNUAL PERFORMANCE REVIEW

At the end of each September, the County submits detailed reports to HUD covering the past year's activities, accomplishments and expenditures. The County combines the annual HOME, ESG and CDBG reports into a single Consolidated Plan Annual Performance Report pursuant to HUD Consolidated Plan regulations. At the public hearing, staff from the Department of Economic and Community Development (ECD) will present the County's 2002-03 Annual Performance Review (APR) and receive citizen's comments. The APR will summarize the County's performance and accomplishments in carrying out programs and projects to meet the various goals and strategies outlined in the Consolidated Plan.

For a period of fifteen (15) days beginning on September 2, 2003 and ending on September 16, 2003, the public is invited to submit written comments on the Annual Performance Review. Comments received after 5:00 p.m. September 16, 2003 cannot be considered in the preparation of the Annual Performance Report to HUD. Send comments to County ECD at the address shown below. A draft copy of the APR will be available for public review during the public comment period, at this ECD address.

Those individuals wishing to express their views on the Annual Performance Review may be present and be heard at the public hearing or may, prior to the time of the hearing, submit written comments to the Clerk of the Board of Supervisors, 385 North Arrowhead Avenue, Second Floor, San Bernardino, CA 92415-0130.

If you challenge any decision regarding the above proposal in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice or in written correspondence delivered to the Board of Supervisors at, or prior to, the public hearing.

Due to time constraints and the number of persons wishing to give oral testimony, time restrictions may be placed on oral testimony at the public hearing regarding this proposal. You may make your comments in writing to assure that you are able to express yourself adequately.

San Bernardino County
Department of Economic and Community Development (ECD)
290 North D Street, Sixth Floor
San Bernardino, CA 92415-0040
Attn: Program and Compliance Section
Or call (909) 388-0959

DENNIS HANSBERGER, CHAIRMAN
BOARD OF SUPERVISORS OF THE COUNTY OF SAN BERNARDINO

J. RENEE' BASTIAN, CLERK OF THE BOARD OF SUPERVISORS

APPENDIX C

CITIZEN COMMENTS

As of September 12, 2003, the County Economic and Community Development Department had not received any citizen comments on the draft 2002-2003 Annual Performance Review (APR).

If citizen comments are received by September 16, 2003 or at the September 16, 2003 public hearing before the San Bernardino County Board of Supervisors, they will be incorporated herein.

